

Tender for
Providing Consultancy Services for Kitchen
Equipment Works
At
All India Institute of Medical Sciences, Jodhpur

NIT No.	: AIIMS-JDH/SE/01/2018
NIT Issue Date	: 30th Aug, 2018
Pre-Bid Meeting	: 4th Sept, 2018 at 03:00 PM.
Last Date of Online Submission of Tender	: 10th Sept., 2018 at 03:00 PM.
Last Date of Submission of Hardcopy of EMD	: 10th Sept., 2018 at 03:00 PM.
Technical Bid opening date & time	: 11th Sept., 2018 at 03:00 PM.



All India Institute of Medical Sciences, Jodhpur

Basni Phase - II, Jodhpur, Rajasthan-342005.

www.aiimsjodhpur.edu.in

Name of Work: - Providing Consultancy Services for Kitchen Equipment Works at AIIMS, Jodhpur.

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ALL INDIA INSTITUTE OF MEDICAL SCIENCE, JODHPUR**NOTICE INVITING TENDER**

1.	Name of work	Providing Consultancy Services for Kitchen Equipment Works at AIIMS, Jodhpur.
2.	Tender No.	AIIMS-JDH/SE/01/2018
3.	Estimated Cost	Rs. 3,50,000/-
4.	Earnest Money Deposit	Rs. 7,000/-
5.	Tender documents	Download from following websites- www.aiimsjodhpur.ac.in http://eprocure.gov.in
6.	Pre-bid meeting	04 th September, 2018 at 03:00 PM at Conference Room, Ground Floor, Medical College, AIIMS Jodhpur.
7.	Last date and time of online submission of tender	10 th September, 2018 at 03:00 PM
8.	Last date, time and place of submission of hard copy of EMD	10 th September, 2018 till 03:00 PM at Engineering Department, 2nd Floor, Medical College, AIIMS, Jodhpur.
9.	Date and time of online opening of Technical bid.	11 th September, 2018 at 03:00 PM

❖ **Please read carefully the notes given with the Tender Notice.**

**Superintending Engineer
AIIMS, Jodhpur**

NOTICE INVITING TENDER

All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare Institute established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites Online bids in two bid system for Providing Consultancy Services for Kitchen Equipment Works at AIIMS, Jodhpur.

Instructions for the Bidder/ The service provider/Bidders: -

1. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>.
2. The complete bidding process is online. Bidders should be in possession of valid digital Signature Certificate (DSC) of class II or III for online submission of bids. Prior to bidding DSC need to be registered on the website mentioned above. For any assistance for e-bidding process, if required, bidder may contact to the helpdesk at 0291-2740741.
3. Bidder/Service Provider are advised to follow the instructions provided in the 'Instructions to the service providers/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
4. **Criteria of Eligibility:**
 - a) The consultant should have experience in design & preparation of detail project report for hospital / cafeteria / canteen kitchen equipment etc.
 - b) Should have completed consultancy for Three similar works each of value not less than 40% or Two similar completed works each of value not less than 60% or One similar completed work of value not less than 80% of the estimated project cost put to tender.
 - c) The consultant shall submit documentary evidence in support of having experience of providing consultancy and preparing Design & Detail project report in kitchen equipment works.
 - d) The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to the last date of previous month in which bids are received.

5. EMD Payment:

The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 7,000.00 (Rupees Seven thousand only)** by way of demand drafts or Bank Guarantee only. The Demand Drafts or Bank Guarantee shall be drawn in favour of "All India Institute of Medical Sciences, Jodhpur". The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. The Demand Drafts or Bank Guarantee for EMD must be delivered to AIIMS, Jodhpur on the Date & Time of Bid Opening.

- a) Bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the Bidder fails to observe and comply with stipulation made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited.

b) The EMD, in case of unsuccessful Bidders shall be retained by AIIMS, Jodhpur till the finalization of the tender. No interest will be payable by AIIMS, Jodhpur on the EMD.

6. The Hard Copy of original instruments in respect earnest money deposit must be delivered to the AIIMS, Jodhpur on or before last date/time of Bid Submission as mentioned above. The bid without EMD will be summarily rejected.

7. Submission of Tender:

The tender shall be submitted online in two part, viz. Technical Bid and Financial Bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

✓ **The offers submitted by Fax/e-Mail shall not be considered. No correspondence will be entertained in this matter.**

8. Technical Bid

The following documents are to be furnished by the bidder along with Technical Bid as per the tender document:

- a. Duly filled format of technical bid as per Annexure-II.
- b. Copy of constitution or legal status of the Bidder Manufacturer / Sole proprietorship/ Firm /Agency etc.
- c. The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 7,000.00 (Rupees Seven thousand only)** by way of demand drafts or Bank Guarantee only. The Demand Drafts or Bank Guarantee shall be drawn in favour of "All India Institute of Medical Sciences, Jodhpur". The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after award of the contract. The Demand Drafts or Bank Guarantee for EMD must deliver to AIIMS, Jodhpur on the Date & Time of Bid Opening)
- d. Letter of Acceptance of tender condition.
- e. Copy of Income Tax Return Acknowledgement for last two years.
- f. Copy of PAN card.
- g. Copy of GST Registration.
- h. Certificate as per Annexure-I, II & III.
- i. Duly Signed Tender document and their annexures.
- j. Similar works Completion Certificates from Clint Departments.
- k. All other document mentioned in tender document.
- l. Each and every page of all tender documents, annexures, corrigendum/ addendum (if any) and their annexures should be duly seal & signed and scanned copy should be uploaded with technical bid.
- m. Page number should be mentioned on each page of attached document.
- n. Check list should be duly filled with seal and authorized signatory.

II. Financial Bid

Price bid Form [As per Annexure-IV duly filled and signed] – Price must be quoted as per format specified; failing which tender shall be summarily rejected.

**Superintending Engineer
AIIMS, Jodhpur**

General Terms & Conditions:

1. **Validity:** The quoted rates must be valid for a period for **45 days** from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
2. **"PRE –BID Meeting" with the intending bidders shall be held on 4th Sept, 2018 from 03:00 P.M. onwards at AIIMS, Jodhpur.**
No query after pre-bid meeting shall be entertained regarding the tender.
3. The tender document can be downloaded from the AIIMS websites <https://www.aiimsjodhpur.edu.in>. Corrigendum, if any, would appear only on the AIIMS web site and not be published.”
4. Information and Instructions for bidders posted on website shall form part of bid document.
5. The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://www.aiimsjodhpur.edu.in>.
6. Not with standing anything stated above, AIIMS, Jodhpur reserves the right to assess the capabilities and capacity of the tenderers to perform the contract in the overall interest of AIIMS, Jodhpur.
7. The tenderer(s) is/are required to quote strictly as per the terms and conditions, specifications, standards given in the tender documents and not to stipulate any deviations.
8. AIIMS Jodhpur reserves the right to reject any or all tenders or cancel/withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no tenderer / intending tenderer shall have any claim arising out of such action.
9. **Performance Security Deposit:**
The successful tenderer will be required to furnish a Performance /Security Deposit of 5% of contract value after receiving work order in the form of Fixed Deposit Receipt or Bank Guarantee from any Nationalized Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Jodhpur**" which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations.
The security deposit can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non-observance of any condition of the contract. Performance Security will be discharged after completion of contractor's performance obligations (including Warranty / Guarantee period) under the contract.
10. **Commencement of work:**
On acceptance of tender, the name of the accredited representative(s) of the Architect / Consultant who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated within 04 days of issue date of letter of award by AIIMS, Jodhpur.
11. The award, of consultancy work, Design & DPR and completion of work shall be governed by tender documents consisting of (but not limited to) Letter of Award/Letter of work order, Price bid, Special Conditions of Contract, General Conditions of Contract etc. The Tenderers shall be deemed to have gone through the various conditions while making/preparing their technical & financial proposals & submitting the Bid(s) including site conditions, topography of the land, drainage and accessibility etc. or any other condition which in the opinion of tenderer will affect his price/rates before quoting their rates.
12. Consultancy Services for kitchen equipment work needs to be completed by Contractor within 14 days from issue of letter of work order.

13. Payment terms:

100% payment of the total contract value shall be released after the successful completion of work duly signed and forwarded by Engineer In charge, AIIMS, Jodhpur.

14. The quoted fee shall be inclusive of minimum four visits to AIIMS, Jodhpur Site. In case more visits are required than Consultant shall be paid by AIIMS Jodhpur Office, Basni Industrial Area, Phase-2, Jodhpur (Rajasthan)-342005.
15. The acceptance of any or all tender(s) will rest with the AIIMS, Jodhpur who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all of the tenders received without assigning any reason thereof.
16. Bidders are required to visit the site and get acquainted with the site conditions, scope of work, work place i.e. IPD hospital kitchen, cafeteria and Medical college canteen before quoting / submitting their bids. Nothing extra shall be payable on this account.
17. After due evaluation of the bid(s) AIIMS, Jodhpur will award the contract to the lowest evaluated responsive tenderer. Conditional bid will be treated as unresponsive and will be rejected.
18. **Legal Jurisdiction:** Any disputes are subject to exclusive jurisdiction of competent court and forum in Jodhpur, Rajasthan, India only.
19. **Applicable Law:** The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/ processing.
20. **Arbitration:** The Arbitration shall be held in accordance with the provision of the Arbitration and conciliations Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties
21. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Jodhpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
22. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the security deposit shall also stands forfeited.
23. **Insolvency etc:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.

**Superintending Engineer
AIIMS, Jodhpur**

Annexure – I

PROJECT BRIEF

- 1) All India Institute of Medical Sciences, Jodhpur, Basni Industrial Area, Phase-2, Jodhpur (Rajasthan)-342005 requires Hospital kitchen to cater 960 beds requirement at IPD ground floor (Approx. area 635 sq. m), Cafeteria kitchen for patients relatives/ outsiders (Approx. area 53 sq. m) and Canteen Kitchen at Medical College (Approx. area 85 sq. m) for students/ faculty/ staff.

Brief Scope of work:

The consultancy services should broadly cover the following:

- To understand the requirements.
- To visit the site for preparation of tender documents.
- To prepare the design based report for hospital / cafeteria / canteen kitchen equipment.
- To conduct economic/technical evaluation of alternate brands/equipment for preparation of detailed estimates/BOQ/specifications/CAD drawings for tender purpose.
- Rate analysis for market rates is to be provided along with Bill of quantities (BOQ).
- Any other information as per the client if required.
- Before final preparation of his design layout, the consultant should give necessary design concept presentation to AIIMS, Jodhpur. Any changes as proposed by AIIMS, Jodhpur are to be incorporated in the final drawing before submission to AIIMS, Jodhpur.
- The agency shall have to submit the detailed drawings fulfilling above requirements and submit hard copies of 3 prints along with three soft copies.
- The agency shall obtain all necessary statutory approvals/clearances from local/concerning authority.
- The agency shall prepare tender document as per CPWD guidelines, as desired by AIIMS authorities either for complete work or tender document specialty wise.
- The agency shall coordinate among different specialty contractors during execution of the work.

Annexure – II
Technical Bid
(Duly filled, sealed & Signed and submitted)

1.	Name of Firm/ Contractor/ Supplier	
2.	Name of the owner(s) Partners (Attach detail of all Partners)	
3.	Complete Address	
4.	Telephone no & Email Id	
A	Residence:	
B	Office:	
C	Mobile:	
D	Email Id:	
5.	Details of EMD No. Date, Amount, and Bank name	
6.	Details of Tender Fee No. Date, Amount, and Bank name	
7.	Whether the firm/ agency is registered, attached copy of the certificate of registration	
8.	Service Tax Number	
9.	PAN Number	
10.	VAT No. (enclose the attested copy of VAT Certificate)	

(Signature of the Bidder)

Along with Stamp of Firm/Company

Date:

Place:

ANNEXURE – III**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST FIVE YEARS ENDING LAST DAY OF THE MONTH ENDING July, 2018**

S. No	Name of Work/ project	location	Owner or sponsoring organization	Cost of work in crores	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration pending / in progress with details*	Whether completion certificate attached or not	Remarks
1	2	3	4	5	6	7	8	9	10	11

* Indicate gross amount claimed and amount awarded by the Arbitrator

Signature of Bidder(S) with Seal

ANNEXURE – IV

CERTIFICATE

(To be submitted on letter head of the company / firm)

I hereby certify that the above firm has not been blacklisted by any Central / State Government / Public Undertaking / Institute on any account.

I also certify that the above information is true and correct in every respect and in any case at a later date it is found that any details above are incorrect, any contract given to the above firm may be summarily terminated at any stage and the firm blacklisted.

I also certify that firm will ensure to provide good quality of work and abide all the terms & conditions stipulated in tender.

Date:
Place

Name
Business Address:
Signature of Bidder:
Seal of the bidder

CHECK LIST

S. No.	Documents required	Compliance (to be ticked as attached)	Page No.
1.	Copy of Income Tax Return Acknowledgement for last Three years.	Yes / No	
2.	Copy of PAN Card.	Yes / No	
3.	Copy of GST Registration.	Yes / No	
4.	Certificate as per Annexure-I.	Yes / No	
5.	Certificate as per Annexure-II.	Yes / No	
6.	Certificate as per Annexure-III.	Yes / No	
7.	Certificate as per Annexure-IV.	Yes / No	
8.	Duly Signed Tender document and their annexures.	Yes / No	
9.	Similar works Completion Certificates from Client Departments.	Yes / No	
10.	Each and every page of all the tender documents, annexures, corrigendum/addendum (if any) and their annexures should be duly seal & signed and scanned copy should be uploaded with technical bid.	Yes / No	

Signature of Bidder(S) with Seal

Annexure –III**(TO BE SUBMITTED SEPARATELY ON LETTER HEAD OF AGENCY)****FINANCIAL BID****Name of Work:**

Kitchen planning / designing / drawing consultancy service for supply, installation, testing and commissioning of IPD Hospital kitchen equipment to cater 960 beds requirement at IPD ground floor (Approx. area 635 sq. m), Cafeteria Kitchen equipment (Approx. area 53 sq. m) and Canteen Kitchen equipment at Medical College (Approx. area 85 sq. m) of All India Institute of Medical Sciences, Jodhpur.

Name of Architect Firm/ Consultant:

Sr. No.	Description	Quantity	Fees in figures	Fees in Words
1.	The fees for rendering kitchen planning / designing / drawing consultancy for supply, installation, testing and commissioning of IPD Hospital kitchen equipment to cater 960 beds requirement at IPD ground floor (Approx. area 635 sq. m), Cafeteria kitchen equipment (Approx. area 53 sq. m) and Canteen Kitchen equipment at Medical College (Approx. area 85 sq. m) of All India Institute of Medical Sciences, Jodhpur.	Lump-Sump		

Certified that:

1. I/We have read and understood the terms and conditions of the appointment and I/We unconditionally accept the same.
2. I/We agree that the decision of AIIMS, Jodhpur in matter related to the interpretation of condition, our offer and award of work shall be final & binding to us.
3. Payment will be made as per actual landscape area designed by the consultant based on area statement.
4. I/We agree to give presentation in AutoCAD format of the work to AIIMS, Jodhpur and any changes as suggested by AIIMS, Jodhpur will be incorporated in the final layout drawing before submission.
5. The bidder (Consultant) is required to quote their fee on Lump sum basis in the bid sheet attached with the tender documents.

Bidder's Signature